

## 2024 MUHLENBERG COUNTY FARMER'S MARKET (MCFM)

### Membership

- Membership fee for the 2024 season will be \$30 (per farm). Membership fee must be paid on or before April 13<sup>th</sup>, 2024; otherwise, member will not be allowed to sell.
- Member are required to attend 30% of market meeting (e.g. 3 out of 10 meetings).
- Anyone wishing to join to the market during the 2024 season and not having any prior history with the MCFM, i.e. a brand new member, may do so at any time by paying the required membership dues and with the requirement of attending one market meeting prior to being allowed to sell at the market.
- All members wishing to sell food products MUST complete the Produce Best Practices Training (PBPT)

### Authorized Representative

- Paying members may have an immediate family member or employee sell their produce. Person selling MUST know and adhere to the MCFM rules.

### Selling

- Regular market location will be the MCFM pavilion.
- MCFM 2024 season will begin April 13<sup>th</sup> and end October 31st.
- Market hours are as follows: Regular hours will be Tuesdays 3pm to 6pm, Thursdays 3pm to 6pm, and Saturdays from 8am to 12pm or sellout.
- Fall dates (based on availability) will be Saturdays ONLY in November (2, 9, and 16). Hours will be 8am to 12pm or sellout.

### Pricing/Selling

- Produce prices will be set by participating market members on any given market day AND before any sales occur.
- Produce shall be priced and sold by the bunch, ear, dozen, bushel, peck, etc. or otherwise sold by use of a government approved/certified scale provided by the seller.
- Market member or their authorized representative MUST know and adhere to current prices AND abide by market rules.
- Members will sell the same quality produce at the same price. NO undercutting.
- Processed goods can be priced at members' discretion.
- All produce being sold by a member, or their authorized representative MUST be from a paying member's farm.

### Other

- All produce MUST be kept off the ground in containers
- No spoiled produce will be offered for sale. Quality and freshness will be the two key selling points.
- Members will provide their own tables and their own bags/containers for customers.
- Members should ensure their vehicle(s) are free of mud, manure, etc. Image is a vital part of the sale.
- Members are responsible for cleanup of their selling space at the end of the day. They will remove any garbage and take into a market trash can.

### KDA Regulations

- Members MUST have completed and received a certificate for the Farmers Market Sampling Program if they choose to allow sampling/tasting of their product(s).
- Produce offered for sell MUST meet the required amount of days since last spraying of pesticides. Pesticides include all herbicides, fungicides, or insecticides. For member/grower safety, records should be kept so they can be referred to if a customer should ask.

### Types of Products (see attached KDA Manual Pages)

- All fruit and vegetables must be locally grown in Muhlenberg County.
- All handmade items must be made locally in Muhlenberg County and by the paying member.
- Bedding and potted plants, and cut flowers (subject to sales tax; the seller's responsibility).
- NO live animals, fresh meat, fish, milk, or milk products.
- Baked goods are allowed (i.e. breads, cakes, fruit pies, nut pies, cookies, etc).
- Jellies, Jams, and preserves (low sugar/non-sugar/sugarless or vegetable jams are excluded e.g. hot pepper jelly or garlic jelly).
- Fruit butters (e.g. pear butter).
- Dried herbs, spices, and nuts

- Honey pages (78-79)
- NOTE: In order to sell Homebased Processing items on this list, PBPT Certified vendors must grow a key ingredient or source the ingredient from another PBPT Certified market member.

The following products MUST follow specific guidelines per the farmers market manual and resource guide:

- Handmade Soap (Page 85)
- Eggs (page 74 and pages 76-78)
- Meat (pages 80-82)
- Homebased Micro-processing (pages 69-70)

**Violation of Rules and Guidelines**

- Non-compliance of any member to adhere to the above rules and regulations will result in a violations. Violations will be enforced and handled by MCFM officers. Once an officer has been made aware of a violation or observed a violation the following steps will be taken:
  - First violation – a verbal warning from the officer
  - Second violation – a written violation from the officer
  - 3<sup>rd</sup> violation – a written warning from the officer and the violator will be asked to leave for the rest of the day
  - 4<sup>th</sup> violation – violator will not be allowed to sell at the MCFM and annual dues WILL NOT be refunded.

**Commitment**

I, the undersigned, have read these rules and regulations governing the Muhlenberg County Farmers Market Association, Inc. and agree to adhere to the rules and regulations as above. I will not hold the County of Muhlenberg or the property owners responsible in the event of an accident in connection with the operation of the Muhlenberg County Farmers Market. Also, I the undersigned, have received a copy of the above referenced of the Kentucky Farmers Market Manual and Resources Guide and agree to follow the guidelines set forth in the document.

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: Kentucky Zip: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Farm Name: \_\_\_\_\_

Email: \_\_\_\_\_

Member's Signature: \_\_\_\_\_

**Please return a signed copy to the secretary of the market and keep a copy for your records.**