

2025 Muhlenberg County Farmers Market (MCFM) Member Agreement Form

Membership

- Membership fee for the 2025 season will be \$30 (per farm). Membership fee must be paid on or before April 14th, 2025; otherwise, the individual will not be allowed to sell.
- Members are required to attend at least 2 out of 4 market meetings. Meetings are held in the Extension Office meeting room on the second Monday night January-April at 6pm unless otherwise noted.
- Anyone wishing to join the market during the 2025 season and not having any prior history with the MCFM, i.e. a brand-new member, may do so at any time by paying the required membership dues and with the requirement of attending one market meeting prior to being allowed to sell at the market.
- All members wishing to sell food products MUST complete the Produce Best Practices Training (PBPT) before selling.

Authorized Representative

- Paying members may have an immediate family member or employee sell their produce. Person(s) selling MUST know and adhere to the MCFM rules. Paying members may also have a fellow paying member sell their product on their behalf.

Selling

- Regular market location will be the MCFM pavilion.
- MCFM 2025 season will begin Saturday April 12th and end Saturday November 29th.
- Market hours are as follows: Regular hours will be Tuesdays 3pm to 6pm, Thursdays 3pm to 6pm, and Saturdays from 8am to 12pm or sellout.
- Fall dates (based on availability) will be Saturdays ONLY in November (8th, 15th, 22nd, and 29th). Hours will be 8am to 12pm or sellout.

Pricing/Selling

- Produce prices will be set by participating market members on any given market day AND before any sales occur. Sales begin no sooner than 8am on Saturdays or 3pm on Tuesday and Thursday unless all vendors are present.
- Produce shall be priced and sold by the piece, bunch, ear, dozen, bushel, peck, etc. or otherwise sold by the pound using a government approved/certified scale provided by the seller.
- Market member or their authorized representative MUST know and adhere to current prices AND abide by market rules.
- Members will sell the same quality produce at the same price. NO undercutting. (i.e. tomato, eggs, berries)
- Processed goods can be priced at members' discretion. (i.e. bread, jar goods, crafts, cut flowers, plants)
- All products being offered for sale by a member, or their authorized representative MUST be grown or made by the paying member and on their farm/property in Muhlenberg County, KY.

Other

- All produce MUST be kept off the ground in containers
- No spoiled produce will be offered for sale. Quality and freshness will be the two key selling points.
- Members will provide their own tables and their own bags/containers for customers.
- Members should ensure their vehicle(s) are free of mud, manure, etc. Image is a vital part of the sale.
- Members are responsible for cleanup of their selling space at the end of the day. They will remove any garbage and take into a market trash can.
- No assigned spots for setup will be given at the MCFM pavilion.

KDA Regulations

- Members MUST have completed and received a certificate for the Farmers Market Sampling Program if they choose to allow sampling/tasting of their product(s).
- Produce offered for sell MUST meet the required number of days since last spraying of pesticides. Pesticides include all herbicides, fungicides, or insecticides. For member/grower safety, records should be kept so they can be referred to if a customer should ask.

Eligible Products

(see KDA Manual for specific information)

- All fresh fruits and vegetables
- Handmade craft and artisan products (i.e. fine art, textiles, wood crafts, jewelry, glassworks, etc)
- Bedding and potted plants and cut flowers.
- Baked goods (i.e. breads, cakes, fruit pies, nut pies, cookies, etc). (see NOTE)

- Canned Goods (i.e. jelly or relish) (See NOTE)

Eligible Products *continued*

- Dried herbs, spices, and nuts
- Fresh herbs, greens, micro greens, mushrooms, and other specialty fresh crops
- Honey (KDA pages 78-79)

The following products are eligible to sell but MUST follow specific guidelines per the farmers market manual and resource guide:

- Handmade Soap (KDA Page 85)
- Eggs (KDA pages 74 -78)
- Frozen Meat (KDA pages 80-82)
- Homebased Micro-processing (KDA pages 69-70) (i.e. low sugar/non-sugar/sugarless or vegetable jams)

NOTE: In order to sell any Homebased Processing items on this list, PBPT Certified vendors must grow a **KEY** ingredient or source the ingredient from another PBPT Certified MCFM market member.

Non-Eligible Products

- NO live animals
- NO fresh meat (raw)
- NO fish or seafood products (raw or live)
- NO raw milk or milk products

Violation of Rules and Guidelines

- Non-compliance of any member to adhere to the above rules and regulations will result in a violation. Violations will be enforced and handled by MCFM officers. Once an officer has been made aware of a violation or observed a violation the following steps will be taken:
 - First violation – a verbal warning from the officer
 - Second violation – a written violation from the officer
 - 3rd violation – a written warning from the officer and the violator will be asked to leave for the rest of the day
 - 4th violation – violator will not be allowed to sell at the MCFM and annual dues WILL NOT be refunded.

Commitment

I, the undersigned, have read these rules and regulations governing the Muhlenberg County Farmers Market Association, Inc. and agree to adhere to the rules and regulations as above. I will not hold the County of Muhlenberg or the property owners responsible in the event of an accident in connection with the operation of the Muhlenberg County Farmers Market. Also, I, the undersigned, have received the website for the above referenced Kentucky Farmers Market Manual and Resources Guide and agree to follow the guidelines set forth in the document.

Member Name(s): _____

Farm Name (if applicable): _____

Address: _____

City: _____ State: KY Zipcode: _____ Phone#: _____

Email: _____

Member's Signature: _____ Date: _____

Payment Method: \$30 annual fee (due April 14th) Circle one: Cash Check# _____

- Please make checks payable to Muhlenberg County Farmers Market or MCFM

Please return a signed copy to the secretary of the market and keep a copy for your records.